

# CHRISTIAN HEALTH ASSOCIATION OF GHANA (CHAG)

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3rd July, 2009

Our Ref: CHAG/SEC.118 /09

## **All Members Institutional Heads Church Health Coordinators.**

Dear Sir/Madam/Rev.,

### **NHIS Accreditation Exercises.**

The CHAG Secretariat will run workshops on use of the NHIS accreditation tools in the week starting 12<sup>th</sup> and ending 18<sup>th</sup> of July 2009 for the under listed categories of management staff of all member institutions.

#### **Hospitals:**

- Medical Superintendent
- Administrator
- Pharmacist
- Matron
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#### **Clinics:**

- Officer-in-charge and
- 1 other management member

Member institutions have been divided into zones and the workshops for the various zones will take place tentatively at Koforidua, Kumasi, Techiman, Tamale, and Ho concurrently according to the attached table.

This exercise is being undertaken as part of the efforts of CHAG to ensure that her members are able to undertake self assessment of their facilities and use the results for decisions that will enable them undertake such self correcting measures and activities to enhance the institutions' chances of passing and obtaining better grading levels in the nationwide NHIS accreditation exercise by the National Health Insurance Accreditation Board that is due to start this July.

We are of the opinion that it is important for all our member intuitions to avail themselves for this opportunity.

Feeding and accommodation for participants will be borne by the CHAG Secretariat and Institutions are required to bear the cost of their participants' transport to and from the venues. Institutions that will come with drivers are required to make financial provisions to support their boarding and lodging.

By copy of this letter all National Health Coordinators are entreated to inform and release these categories of staff from their institutions for this exercise.

Meanwhile, all member institutions are advised to do the following:

- 1. Pick up NHIS accreditation forms from the NHIS district/regional offices but wait and complete them after the workshop.**
- 2. Renew or initiate the process for renewal of their facility's registration with the Private Hospitals and Maternity Homes Board.**
- 3. Ensure that their membership status with CHAG is good.**

All these items are very critical under the accreditation process.

In addition, facilities are required to bring along with them the following information:

1. HR data as requested by the Ministry of Health: i.e.
  - a. Nominal roll – 2008, 2009
  - b. Payroll - 2009
  - c. Most recent pay voucher both government and local.
  - d. Transfers, resignation, vacated posts, further studies (with pay/without pay). for both mechanized and non-mechanized staff.
2. Minimum service data for January to December 2008 and January to June 2009 as per format attached (this is for facilities that have not submitted this data to CHAG yet).

Thank you.

Yours faithfully,

**For: Executive Director  
(James Yaw Boateng)  
Projects Manager**

Cc: The Board Chairman, CHAG  
The Finance Manager, CHAG  
The Coordinator, NHIS, CHAG  
The Health Management Advisor, CHAG.  
The Administrative Manager – CHAG

**Group One (1):****Date:** 12<sup>th</sup> – 15<sup>th</sup> July 2009**Venue:** As indicated against the Regions.**Reporting date/time:** Sunday, 12<sup>th</sup> July 2009 at 4:30 pm.

No.	Name	No. of Persons
<b>ASHANTI REGION – 12<sup>th</sup> – 15<sup>th</sup> July 2009</b> <b>Venue: Champion Hotel, Santasi, Kumasi</b>		
1	Anglican Eye Clinic, Jachie	2
2	Anglican Health Centre, Tano-Odumase	2
3	Bebu Anyiaem Methodist Clinic, Bebu	2
4	Benito Menni Health Centre, Dompooase	2
5	Catholic Clinic, Oku Ejura, Ashanti	2
6	Church of Christ Mission Clinic, Bomso-Kumasi	2
7	Church of God Clinic Essienimpong	2
8	God's Glory Clinic, Kronom	2
9	Lake Bosumtwi Clinic, Amakom	2
10	Nyameani Clinic, Bosomtwe-Atwima Kwanwoma	2
11	Akormaa Memorial SDA Hospital, Kortwia-Abodom	4
12	Bryant Hospital, Obuasi-Adansi	4
13	Global Evangelical Church Medical Centre, Apromase	4
14	Janie Speaks AME. Hospital, Afrancho	4
15	St. Patrick's Hospital, Maase-Offinso	4
16	Presbyterian Hospital, Agogo, Ashanti-Akim	4
17	Seventh-Day Adventist Hospital, Asamang	4
18	Seventh-Day Adventist Hospital, Dominase	4
19	Seventh-Day Adventist Hospital, Kwadaso-Kumasi	4
	Total	<b>56</b>
<b>BRONG AHAFO REGION: 12<sup>th</sup> – 15<sup>th</sup> July 2009</b> <b>Venue: Premier Palace Hotel, Techiman</b>		
1	Presbyterian Clinic , Kwamebikrom	2
2	Presbyterian Clinic, Aboabo	2
3	Presbyterian Clinic, Kojokumikrom	2
4	Presbyterian Clinic, Kwamesua.	2
5	Presbyterian Clinic, Kyeremasu	2
6	Pentecost Clinic, Kasapin	2
7	Holy Family Hospital, Berekum	4
8	Holy Family Hospital, Techiman	4
9	Mathias Hospital, Yeji	4
10	St. Elizabeth Hospital, Hwidiem	4
11	St. John of God Hosp. Duayaw-Nkwanta	4
12	St. Mary's Hospital, Drobo	4
13	St. Theresa's Hospital, Nkoranza	4
14	Methodist. Hospital, Wenchi	4
15	Presbyterian Hospital, Dormaa-Ahenkro	4
16	Abease PHC. Project, Prang/Abease	2
17	Dormaa Presby PHC. Project, Dormaa-Ahenkro	2

18	Christian Eye Centre, Abesim-Sunyani	2
	<b>Sub Total</b>	<b>52</b>

<b>CENTRAL / WESTERN REGION: 12<sup>th</sup> – 15<sup>th</sup> July 2009</b> <b>Venue: Marigold Lodge, Santasi, Kumasi.</b>		
1	Christian Eye Centre, Cape Coast	2
2	Catholic Hospital, Apam	4
3	Our Lady of Grace Hospital, Breman-Asikuma	4
4	St. Francis Xavier Hospital, Assin-Foso	4
5	Pentecost Clinic, Dunkwa-on-Offin	2
6	Presbyterian Church Clinic, Assin-Praso	2
7	Presbyterian Clinic, Assin Nsuta	2
8	Salvation Army Clinic, Agona-Duakwa	2
9	Salvation Army Clinic, Ba	2
10	St. Gregory Catholic Clinic, Gomoa Buduburam	2
11	Bishop Anglioby Clinic, Sefwi-Wiawso	2
12	Pentecost Clinic, Tarkwa	2
13	Presbyterian Clinic, Papueso-Enchi	2
14	SDA Clinic and Maternity, Sefwi-Asawinso	2
15	SDA Hospital, Takoradi	2
16	Siloam Gospel Clinic, Bonyere	2
17	SDA Clinic, Kofikrom	2
18	Pentecost Clinic, Twifo Agona	2
19	Pentecost Clinic, Yawmatwa	2
20	Anglican Clinic, Sefwi-Bonzain	2
21	St. Mark's Anglican Clinic, Subiri	2
22	Fr. Thomas Rooney Memo. Hosp., Asankragwa	4
23	St. John of God Hospital, Sefwi-Asafo	4
24	St. Martin de Porres Hospital, Eikwe	4
25	Nagel Memorial Hospital, Takoradi	4
26	Presbyterian PHC, Aowin-Suaman, Enchi	2
	<b>Sub Total</b>	<b>60</b>

<b>VOLTA/GREATER ACCRA REGIONS: 12<sup>th</sup> – 15<sup>th</sup> July 2009</b>		
<b>Venue: Freedom Hotel, Ho</b>		
1	Nazareth Healing Comp, Vane Avatime	2
2	St. George's Clinic, Liatì	2
3	St. Luke's Catholic PHC Clinic, Chinderi	2
4	Pentecost. Clinic, Kpasa	2
5	E. P. Church Dan Moser Memo. Clinic, Dambai (Hohoe)	2
6	Salvation Army Clinic, Adaklu-Sofa	2
7	Urban Aid Health Centre, Mamobi	2
8	Anfoega Catholic Hospital, Anfoega	4
9	Catholic Hospital, Battor, Bator	4
10	Margaret Marquart Cath. Hosp, Kpando	4
11	Mary Theresa Hospital, Dodi-Papase	4
12	Sacred Heart Hospital, Weme-Abor	4
13	St. Anthony Hospital, Dzodze	4
14	St. Joseph's Hospital, Nkwanta	4
15	Manna Mission Hosp, Teshie-Nungua	4
16	Alpha Medical Centre, Madina	4
17	E. P. Social Services Centre/Clinics, Ho	2
18	Comboni Polyclinic, Sogakope	2
19	Emmanuel Medical Centre, East Legon	4
	<b>Sub Total</b>	<b>58</b>

<b>EASTERN REGION: 12<sup>th</sup> – 15<sup>th</sup> July 2009</b>		
<b>Venue: Tadamah Hotel, Achimota - Accra</b>		
1	Catholic Clinic, Akim-Swedru	2
2	Notre Dame Clinic, Nsawam	2
3	Orthopaedic Training Centre, Nsawam	2
4	St. John's Clinic, Akim-Ofoase	2
5	St. Joseph Clinic & Mat, Kwahu-Tafo	2
6	St. Michael's Cath.. Clinic, Ntronang-Akim	2
7	Kom Clinic, Aburi	2
8	Salvation Army Clinic, Akim-Wenchi	2
9	Salvation Army Clinic, Anum	2
10	Salvation Army Clinic, Begoro	2
11	Holy Family Hospital, Nkawkaw	4
12	St. Dominic's Hospital, Akwatia	4
13	St. Joseph's Hospital, Koforidua	4
14	St. Martin's Hospital, Agomanya	4
15	Presbyterian Hospital, Donkorkrom	4
16	Kwesi Fantse Clinic PHC Nkawkaw	2
17	Kwahu-Praso Presby Clinic, Kwaho-Praso	2
18	Abetifi Presbyterian PHC, Abetifi	2
	<b>Sub Total</b>	<b>46</b>

**NORTHERN/UPPER EAST/UPPER WEST REGIONS**  
**12<sup>th</sup> – 15<sup>th</sup> July 2009**  
**Venue: Tamale (Actual venue to be communicated soonest)**

1	Ass. of God H'lth Services, Nakpanduri	2
2	Catholic Clinic, PHC Unit .Salaga	2
3	Catholic Clinic, Tuna	2
4	Holy Cross Clinic/maternity, Sambuli Tamale	2
5	Holy Cross Mobile Clinic, Tamale	2
6	St. Joseph Clinic & Mat Home, Chamba	2
7	St. Joseph's Clinic, Kalba	2
8	Tatale Health Centre, Tatale	2
9	E. P. Church Clinic, Wapuli	2
10	Presbyterian Clinic, Langbinsi-Walewale	2
11	Kpandai Health Centre, Kpandai	2
12	Anglican Clinic Yelwoko	2
13	Anglican Clinic, Widnaba	2
14	Biu Clinic, Bui	2
15	Catholic Clinic, Wiaga	2
16	Kongo Clinic, Bolgatanga	2
17	Nakolo Clinic, Bolga	2
18	Sirigu Clinic, Bolga	2
19	Zoko Clinic, Bolgatanga	2
20	Garu Health Centre, Bolgatanga	2
21	Wiadama Health Centre, Bolgatanga	2
22	Methodist. Clinic, Lawra	2
	<b>Total</b>	<b>44</b>

**Group Two (2):****Date: 15<sup>th</sup> – 18<sup>th</sup> July 2009****Reporting time/date: Wednesday, 15<sup>th</sup> July 2009 at 4:30pm.**

<b>ASHANTI REGION – 15<sup>th</sup> – 18<sup>th</sup> July 2009</b>		
<b>Venue: Champion Hotel, Santasi, Kumasi</b>		
1	Salvation Army Clinic, Wiamoase	2
2	Senchi /Aburaso Clinic	2
3	Seventh-Day Adventist Clinic, Dominase	2
4	St. Ann's Maternity Clinic, Donyina	2
5	St. Edward's Clinic, Dwinyama	2
6	St. John's Health Centre, Domeabra	2
7	St. Joseph's Clinic, Abira	2
8	St. Luke Health Centre, Seniagya	2
9	St. Mary's Clinic, Yapesa	2
10	St. Peter's Clinic/Maternity Home, Ntobroso	2
11	St. Thomas Gen & Maternity Clinic, Hiaa	2
12	Seventh-Day Adventist Hospital, Onwe	4
13	Seventh-Day Adventist Hospital, Wiamoasi-Ashanti	4
14	St. Louis Gen. Hospital, Bodwesango	4
15	St. Luke's Hospital, Kasei	4
16	St. Martin's Hospital, Agroyesum	4
17	St. Michael's Hospital, Pramso	4
18	Methodist Faith Healing Hospital, Ankaase	4
19	St. Peter's Hospital, Jacobu	4
20	Presbyterian PHC , Agogo, Ashanti-Akim	2
<b>Total</b>		<b>56</b>

**NORTHERN/UPPER EAST/UPPER WEST REGIONS**  
**15<sup>th</sup> – 18<sup>th</sup> July 2009**  
**Venue: Tamale (Actual venue to be communicated soonest)**

1	Saboba Medical Centre, Saboba	4
2	Baptist Medical Centre, Nalerigu	4
3	West Gonja Hospital, Damango	4
4	Seventh-Day Adventist Hospital, Tamale.	4
5	Presbyterian Hospital, Bawku	4
6	Catholic Hospital, Nandom	4
7	St. Joseph's Hospital, Jirapa	4
8	Catholic P.H.C. Bole Tamale	2
9	Our Lady of Rocio Clinic, Walewale	2
10	Woriyanga Presbyterian Health Centre, Bolgatanga	2
11	Presbyteriany PHC, Sandema	2
12	Presbyterian P.H.C.. Bolgatanga	2
13	Presbyterian PHC, Bawku	2
14	Wa Diocese P.H.C. Project	2
	<b>Total</b>	<b>42</b>